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for a reduced price.

**Wednesday**  
**May 13, 2015**

**ENHANCE YOUR EEO KNOWLEDGE** at the **2015 EEOC Lexington Technical Assistance Program Seminar**. This informative seminar, **sponsored by the EEOC Indianapolis District Office's Louisville Area Office**, will be held at the Keeneland Entertainment Center.



## EEOC Lexington Seminar

**U.S. Equal Employment Opportunity Commission**

### 2015 SEMINAR LOCATION

KEENELAND ENTERTAINMENT CENTER

4201 VERSAILLES ROAD

LEXINGTON, KY 40510

<http://www.Keeneland.com>

### Hotel Arrangements:

Registrants are responsible  
for their own hotel  
arrangements.

[www.visitlex.com](http://www.visitlex.com)

Event Code 15TIND02

### TRAINING YOU CAN'T AFFORD TO MISS!

Join EEOC for the latest developments in EEO law and best practices - from the experts who enforce the law.

Questions about the seminar?

**Contact: Stephanie Esaw**

(317) 226-6418

(317) 226-7953 FAX

(317) 226-5162 TDD



**EEOC**  
**Training Institute**  
*...Learn from the Experts*

# EEOC Lexington Seminar

Wednesday, May 13, 2015

[www.eeotraining.eeoc.gov](http://www.eeotraining.eeoc.gov)

## Top 5 Reasons to Attend an EEOC Seminar

- Get Updates on the Latest Changes to EEO Laws and Regulations
- Avoid Common Pitfalls and Mistakes
- Learn Best Practices
- Prepare for Tough HR Decisions
- Meet the People who Enforce the Laws

### CANCELLATIONS, REFUNDS, NO SHOWS

Cancellations received more than 14 calendar days prior to the seminar are eligible for a refund less a \$35 processing fee. No shows are not eligible for a refund. Substitutions may be made prior to the beginning of the seminar.

## Who Should Attend?

- Human Resources
- EEO Managers and Staff
- Attorneys
- Managers and Supervisors
- State and Local Officials
- Union Officials

## Training Institute Policies - Training Event 15TIND02

**PAYMENT — \$349** Fee includes seminar, lunch and refreshments at breaks, and an eight-volume EEO library on CD. PAYMENT MUST ACCOMPANY REGISTRATION. *EEOC Tax ID Number: 52-0812909*

### GET A DISCOUNT PRICE of \$329 by:

1) registering on-line with a credit card up to the day before the seminar, or 2) registering early by mail or FAX, with payment, received by April 13, 2015. Mailed check or faxed credit card registrations received after April 13, 2015 will be charged \$349. NOTE: All credit card charges will be listed as EEOC Training Institute on your statement.

**PAYING BY GOVERNMENT PURCHASE ORDER** Please note: **This type of payment is not eligible for the Early Bird discount.** To ensure your place in the class, submit purchase orders or Government training authorization forms at least three (3) weeks prior to the start of the class. Billings for registrations made by purchase order or Government training authorization form will take place immediately upon registration.

**Federal - State and Local Government Registrants:** Registrants may submit a government purchase order. For all purchase orders to be confirmed for a seminar, submit a copy of the purchase order, the purchase order number, billing name, address, and agency tax ID number. Also provide the name, phone number, and e-mail of a contact person for questions regarding the purchase order and payment. A purchase order number can also be a requisition or document number, as appropriate. **Pre-payment is required prior to training.**

**FEDERAL GOVERNMENT REGISTRATION —** Federal agencies must complete the EEOC's IAA prior to training. Visit the website [www.eeotraining.eeoc.gov](http://www.eeotraining.eeoc.gov) to obtain a copy or contact our customer service staff at 703.291.0880 or send an email to [eeoc.traininginstitute@eeoc.gov](mailto:eeoc.traininginstitute@eeoc.gov) for more information.

**REGISTRATION—** Register at [www.eeotraining.eeoc.gov](http://www.eeotraining.eeoc.gov). Credit card and electronic bank check registrations will receive immediate confirmation.

You may also **MAIL** your registration application with payment to **EEOC TRAINING INSTITUTE, 6841 ELM STREET, SUITE 1092, MCLEAN, VA 22101** OR **FAX** your registration with payment to 518.615.8422.

**REGISTRATION QUESTIONS?** 1-866-446-0940;  
TTY# 1.800.828.1120; [eeoc.traininginstitute@eeoc.gov](mailto:eeoc.traininginstitute@eeoc.gov)

**CONFIRMATION —** Registrants will receive written email or fax confirmation upon receipt of a complete registration application and payment. Space is limited, so register early, preferably at least 14 days prior to the seminar. Late registrations will be accepted on a space-available basis. **Confirmation email should be brought to the event.**

**REASONABLE ACCOMMODATION REQUESTS —** If you need an accommodation, please note it on the registration form and we will contact you.

# Lexington EEOC SEMINAR Wednesday, May 13, 2015

## Agenda



### Schedule

- Registration – 7:30 am
- Start – 8:00 am
- Lunch provided
- End – 4:30 pm

Event Code 15TIND02

### LET EEOC BE YOUR TRAINER

Experienced EEOC staff will come on-site and provide training on popular EEO topics such as harassment or an overview of EEO. For more information, contact:

**Phyllis Tucker-Wells**

Program Manager

317-226-7469

[phyllis.tucker-wells@eeoc.gov](mailto:phyllis.tucker-wells@eeoc.gov)

7:30 - 8:00 a.m.	Registration and Continental Breakfast
8:00 - 8:15 a.m.	Webster N. Smith, EEOC District Director Indianapolis District Office Phyllis Tucker-Wells, EEOC Program Manager Indianapolis District Office
8:15 - 9:15 a.m.	Legal Updates: Recent Developments in EEO Law Kenneth Brown, EEOC Senior Trial Attorney Louisville Area Office
9:15 - 10:15 a.m.	ADA/Pregnancy Discrimination Act JoAnn Farnsworth, EEOC Senior Trial Attorney Indianapolis District Office
10:15 - 10:30 a.m.	Morning Break
10:30 - 11:30 a.m.	Lesbian, Gay, Bisexual, & Transgender (LGBT) Issues: Chris Hartman, Director, Fairness Campaign Louisville, Kentucky
11:30 a.m. - 12:30 p.m.	Developing Systemic & Class Charges Randy Poynter, Louisville Area Director Wilma Javey, Cincinnati Area Director Andrea Dayharsh, Investigator, Indianapolis District Office
12:30 - 1:45 p.m.	Lunch
1:45 - 2:45 p.m.	Workplace Harassment Aarika Mack-Brown, EEOC Senior Trial Attorney Indianapolis District Office
2:45 - 3:00 p.m.	Afternoon Break
3:00 - 4:30 p.m.	Role Play: Recruitment & Hiring Issues: (barriers, i.e., medical exams, and inquiries; arrest & conviction records) Louisville & Lexington-Fayette HRC Staff  Aimee McFerren, EEOC Senior Trial Attorney Louisville, Area Office Defense Bar Attorney –TBA Plaintiff Bar Attorney—TBA
4:30 p.m.	Adjourn

**Credits:** Recertification credits from HRCI credits have been approved for 6.75 credits. Indiana, Kentucky, and Ohio Continuing Legal Education (CLE) credits have been requested. Investigator annual credits approved.

# EEOC Lexington Seminar - May 13, 2015 (Event Code 15TIND02)

Please print and use  
a separate form for  
each attendee.

**3 ways to register**

- **ON-LINE**

[www.eetraining.eeoc.gov](http://www.eetraining.eeoc.gov)  
(payment by credit card  
and online check only)

- **MAIL**

**EEOC TRAINING INSTITUTE**  
6841 ELM STREET  
SUITE 1092  
MCLEAN, VA 22101

- **FAX to 518.615.8422**



By registering for a  
Training Institute event,  
you agree to all  
applicable Institute  
policies.

## Directions to Training Venue - Keeneland Entertainment Center

Enter off Versailles Road at  
Gate 1. Take first right to the  
Center at the top of the hill.

### # Employees at Your Facility:

- ☐ Under 50
- ☐ 50-99
- ☐ 100-249
- ☐ 250-499
- ☐ 500-999
- ☐ 1,000+

### Your Organization's Business Type:

- ☐ Federal Gov't
- ☐ State/Local Gov't
- ☐ Private

### Position Category:

- ☐ Attorney ☐ EEO Director, Manager, Supervisor
- ☐ EEO Professional (Investigator, Counselor, Specialist)
- ☐ HR Director, Manager, Supervisor ☐ HR Staff
- ☐ Mediator, ADR ☐ Other Manager, Supervisor
- ☐ President, CEO, Owner ☐ Union Representative
- ☐ Other \_\_\_\_\_

### How did you learn about our seminar?

- ☐ Brochure in mail ☐ Colleague ☐ Email
- ☐ Website/Internet ☐ Newspaper/Radio Ad
- ☐ Professional Organization ☐ SHRM ☐ EEOC event

First Name \_\_\_\_\_ MI \_\_\_\_\_ Last Name \_\_\_\_\_  
Title \_\_\_\_\_  
Organization \_\_\_\_\_ Suborg \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
E-Mail \_\_\_\_\_  
Business Telephone ( ) \_\_\_\_\_ ( ☐ if TTY, please check)  
Fax No. ( ) \_\_\_\_\_ Company/Agency Tax ID Number \_\_\_\_\_  
Do you require a reasonable accommodation, due to a disability, in order for you to attend this program? ☐ Yes Describe accommodation requested or special diet needed.

**AMOUNT OF PAYMENT:** \$349 Discount Price of \$329 available for online registrations up until the day before the seminar and for mailed check or mailed/faxed credit card payment registrations received by the deadline of April 13, 2015. Faxed/mailed credit card registrations received after April 13, 2015 will be charged \$349.

**Credit Card** ☐ MasterCard ☐ Visa ☐ American Express ☐ Discover  
Account # \_\_\_\_\_ Expiration Date \_\_\_\_\_

Cardholder Name (please print) \_\_\_\_\_

Signature \_\_\_\_\_ Card Security Code \_\_\_\_\_

Cardholder Email address \_\_\_\_\_

Cardholder mailing address \_\_\_\_\_

☐ **Check Payable to EEOC Training Institute**

☐ **State/Local Government Purchase Order (Attached) PO #** \_\_\_\_\_

State and Local PO will be paid by ☐ Check ☐ Credit Card (provide information above)

Billing Organization Name & Address \_\_\_\_\_

Name/Phone # & email of Billing Contact \_\_\_\_\_

We accept federal purchase orders; the EEOC's IAA must be completed prior to training - for federal agencies only. Please call us at 866.446.0940 or send an email to [eeoc.traininginstitute@eeoc.gov](mailto:eeoc.traininginstitute@eeoc.gov).

Person filling out this form (if different than registrant)

Name \_\_\_\_\_

Email \_\_\_\_\_ Tel. # \_\_\_\_\_

**Have you attended** an EEOC sponsored seminar, course or conference in the last 5 years? ☐ Yes ☐ No